



**35th Norwich Sea Scouts Group**  
 Scout Registration No. 28954 Registered Charity no. 1071584  
**Minutes of the Annual General Meeting**  
**on 7th June 2025**

**Present - Members of the Group Scout Council**

Deane Money	Group Chair and Trustee
Brian Tucker	Group Scout Leader and Trustee
Roger Graham-Leigh	Group Treasurer and Trustee (minutes)
Tina Herrington	Beavers Section Leader and Trustee
Matthew Walker	Scouts Section Leader and Trustee
Jason Drake	Cubs Section Leader and Trustee
Victoria Mulcahy	Trustee
Barry Manley	District Chair
Gwen Wilkin	District Lead Volunteer
Emily Andrews	Adult Leader
Andy Breakspear	Adult Leader
Chris Mulcahy	Adult Leader
John Percival	Adult Leader
Debby Walker	Adult Leader
Emma Ward	Adult Leader
Joel Walker	Young Leader
Milly Walker	Young Leader
Andy Bevan	Parent/Carer
Mary Conway	Parent/Carer
Matt Conway	Parent/Carer
Carol Gavriks	Parent/Carer

**Also in attendance**

Scouts, Cubs and Beavers members of the Group	
Linda Manley	District Trustee
Paula Humphrey	Deputy District Lead Volunteer
Charlie Dunham	District Representative
Joseph Pocock	District Representative
David Gibbs	

The meeting was opened at 10.10am by the Breaking of the Flag.

**1. Welcome and introductions**

The Chair welcomed everybody present, and introduced the Trustees and District representatives.

**2. District Lead Volunteer's remarks and presentations**

Gwen Wilkin thanked all those attending for supporting the Group through a difficult year.

**3. Apologies for absence**

None received

**4. Minutes of the Annual General Meeting held on 11 June 2024**

The minutes had been previously reviewed by the Group Trustee Board at their July 2024 meeting, so the Chair proposed that the minutes be taken as read, and invited the Group Scout Council to approve them as a true record.

The minutes were approved by a show of hands.

**5. Governance Topics**

a) To re-adopt the model constitution from Scouts' national Policy, Organisation and Rules

The re-adoption of the model Constitution was approved by a show of hands.

b) To note the Group's financial year

The Chair reminded the meeting that the Group's financial year ran from 1st April to 31st March the following year.

c) To agree the maximum total number of members of the Group Trustee Board

The recommended maximum number of 12 Trustees was approved by a show of hands.

d) To agree the quorum for meetings of the Group Scout Council

The quorum of seven for meetings of the Group Scout Council was approved by a show of hands.

**6. Review of the previous year**

a) The Group Scout Leader's review of scouting in 2024/25

Brian Tucker, Group Scout Leader, read out his review of the year's scouting activities, which had been provided before the meeting. Brian thanked the Section Leaders and their teams of assistants and helpers. Brian also thanked Matt Walker for taking on the role of Assistant Group Scout Leader, and said that Matt had become invaluable in helping with the whole Group. Brian also thanked the Trustees for their work, and ended with thanks to all members of the Group Scout Council and District colleagues.

b) Sections' Presentations

Beavers

Tina Herrington summarised the year's activity, and said there were 14 Beavers at present. Tina also said that in the present year the Section would be focusing on outdoor activities. She thanked Emma and the other members of her team.

Beavers then read out a poem about being in the Beavers, which was very well received.

## Cubs

Jason Drake gave an overview of the range of activities in the Cubs section over the year. Jason said that he had taken on the Cubs Leader role in January, and thanked Chris and Andy for their support. The Section had awarded 220 badges, and had had a big push on environmental conservation.

Jason thanked Young Leaders Joel and Tom, and Matt for helping him get up to speed and encouraging him to develop an ambitious programme.

Two Cubs gave an interesting demonstration of knot tying.

## Scouts

Matthew Walker said that it had been an exciting and jam-packed year in the Scouts Section, and highlighted some of the wide range of activities. The Section had continued to grow - two years ago the Section had eight Scouts, more recently there had been as many as 30.

Camps held during the year included Gliding camp, and a fully funded camp in Sussex. Activities included valuable life skills including map-reading, tracking, water activities, litter picking and climbing. Two Scouts became Young Leaders helping with other sections. Fundraising had raised in excess of £4,000.

Matt said he was lucky to have such a talented team, and thanked Leaders and parents.

Four Scouts presented a comedy sketch, which went down well.

### c) To receive and consider the Annual Report of the Group Trustee Board including the Annual Statement of Accounts

The Chair invited the Group Scout Council to receive and consider the Annual Report, which had been made available before and at the meeting. The Chair read out Section D, Review of 2024/25.

The Chair drew attention to the Annual Accounts on pages four to six, which had been approved by the Trustees and scrutinised by an independent person as required by the Charities Commission. The Treasurer commented on the doubling of income and expenditure compared to the previous year, which reflected increased fundraising and grants income, enabling increased activities and investment in equipment and maintenance of the building.

Questions about the Annual Report and the Accounts were invited, but there were none.

## **7. Appointments**

### a) Appointment of Trustees

The Chair said that all the existing appointed Trustees had been appointed at last year's AGM for a period of three years, so did not need to be appointed at the present meeting.

However Jason Drake and Victoria Mulcahy had been co-opted as Trustees during the year and were recommended by the Trustee Board for appointment for three years. Votes were therefore taken on those appointments, and each was approved by a show of hands.

### b) Appointment of the Scrutineer of the 2025/26 Annual Statement of Accounts

The Chair said that Mr Simon Mobbs, who scrutinised the accounts for 2024/25, had kindly agreed to act as Scrutineer next year for the 2025/26 accounts, and his appointment was therefore recommended by the Trustees Board.

The meeting approved the appointment by a show of hands.

## **8. Completion of official business**

The meeting ended at 10.45.